

# **Intent To Move Horizontally**

Teachers will move horizontally based on education and or PDC points. To move horizontally teachers must submit written notification to the Superintendent by March 1st of their intent to move horizontally.

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**PDC Points:** \_\_\_\_\_

**Graduate Credit Hours:** \_\_\_\_\_

(Twenty PDC points equal one credit hour.)

## **Please check all that apply:**

\_\_\_\_\_ **I have attached college transcripts indicating completed graduate hours.**

\_\_\_\_\_ **I have attached a schedule of graduate hours I'm currently enrolled in.**

\_\_\_\_\_ **I have attached a PDC transcript indicating points I will use to move horizontally.**

(Official college transcripts to verify horizontal movement will be submitted to the district office by August 15th.)

\_\_\_\_\_  
**Signature**